

**SAGOLA TOWNSHIP BOARD
REGULAR MEETING
Sagola Community Bldg.
August 1, 2022**

MINUTES [DRAFT]

Don Minerick, Supervisor, called the meeting to order at 6:00 p.m.

Members Present: Supervisor Don Minerick, Clerk Julie Roell, Treasurer Robin Begarowicz, Trustees Mike Kroll, Terry McDonald.

Add to Business (f) Deputy Appointment. **Moved by Roell, Supported by Begarowicz, to approve the amended agenda.**
MOTION CARRIED

No comments were offered.

Moved by Minerick, Supported by Kroll, to approve the 7/6/22 Regular Meeting Minutes and Election Commission Minutes, and 7/19/22 Special Meeting Minutes as written.
MOTION CARRIED

Moved by Minerick, Supported by McDonald, to pay special bills: Fleming Fabricating (\$542) maintenance trailer; Luft's Ad (\$1203) 2023 winter tax bills; Roy Ness Construction (\$20,062) Roy Ness first pavilion payment; Superior Title (\$341) sewer legal fees, and all regular bills.

MOTION CARRIED

Don will be checking into propane prices from UP Propane. The pre-buy price is at \$2.19/gallon.

Moved by Minerick, supported by Roell, to purchase an election laptop from Tech Solutions at \$939.00. **MOTION CARRIED**

Robin has been training with Rita and is doing well. Rita has been very helpful.

Hannula Insurance should be contacted to put the new pavilion construction on for insurance coverage. The pavilion trusses will be going up tomorrow. A complaint about the Newberg Park women's restroom light not working was received. A couple from Newberg Rd. that uses the showers at the park complained about the \$5 daily fee. Terry and Don picked up 80 sheets of donated plywood from LP for the pavilion roof. Approximate cost saved was in excess of \$3000. The density tests for the pavilion were okay, except for one spot that will be filled and compacted.

Mike brought up that Dickinson County is trying to sell Camp Molinare.

CALL TO ORDER: 6:00 pm

ROLL CALL

All Present

AGENDA

Amended Agenda *Approved*

PUBLIC COMMENT

No comments were offered

MINUTE APPROVAL

7/6/22 Regular/Election Commission Minutes; 7/19/22 Special Minutes
Approved

OFFICIALS REPORTS

Clerk/Julie Roell

Special & Regular Bills *Approved*

Election Laptop \$939 *Approved*

Treasurer/Robin Begarowicz

Supervisor/Don Minerick

M. Kroll/Trustee

T. McDonald/Trustee

Amy was not present.

Dan was not present.

Pam reported three site inspections. A Planning Commission meeting will be held this Wednesday at 6 p.m. to discuss the updates from July 18th. Pam will post the updated Zoning Ordinance to the township website. A variance meeting will be held on August 25th at 6 p.m. to discuss a build on Bush Lake within the setback.

Don handed out a maintenance report. The Sagola lift station is having issues again. White Water loans equipment for conducting the five test wells. Don asked again about renting a dumpster from GFL to be used at the O&M for cemetery and other township garbage. Ben Weber sent a letter of interest for the Summer Help position. At this time, because of the lack of rain, mowing has slowed way down and next spring the position will be offered once again.

Scott Nowack, Coleman Engineering, was present to bring the Board up-to-date regarding the Rural Water sewer upgrade project. Approval is expected at any time and then the project will go out on bids.

We haven't received any interest in the Zoning Brd of Appeals, in which one member has to be a member of the Planning Commission, also. Nancy Reese applied for the Ordinance Enforcement Officer position. **Moved by Minerick, supported by Roell, to contract Nancy Reese for the Twp. Ordinance Officer position at the rate of \$150/month, which includes a \$30 mileage stipend.**

MOTION CARRIED

Moved by Minerick, supported by Begarowicz, to appoint Terry McDonald to the Violations Bureau for a two-year term, provided the appointment is not in violation of township law with two township officials on the Bureau.

MOTION CARRIED

Moved by Minerick, supported by Begarowicz, to appoint Luke Fleming and Michael Dellies to the Planning Commission for three-year terms.

MOTION CARRIED

Moved by Minerick, supported by Roell, to add Sewer Clerk and part-time maintenance to the Treasurer's duties at the previously established rates.

MOTION CARRIED

COMMITTEE REPORTS

Assessor/Amy Bucek

Fire Dept./Dan Simonsen, Chief

Zoning Adm./Pam Minerick

Maintenance /Don Begarowicz

Scott Nowack, Coleman Eng.

BUSINESS

Vacancies: Zoning Brd of Appeals, Enforcement Officer, Violations Bureau, Planning Comm.

Nancy Reese Appt'd Enforcement Officer ***Approved***

Terry McDonald Appt'd Violations Bureau ***Approved***

Luke Fleming, Michael Dellies Appt'd Planning Commission ***Approved***

Treasurer Additional Duties
Robin Begarowicz Appt'd as Sewer Clerk, part-time Maintenance ***Approved***

Three individuals submitted quotes for repairing the cemetery vault roof. MK Williams quoted \$7000 for shingles, \$12,000 for metal. Dave Piasini quoted \$4500 for shingles and Randy Gerstner quoted \$4000 for shingles. **The Board will address this project after further inspection of the integrity of the vault roof at the September meeting.**

Amy requested a \$50/month increase in her annual contract renewal. **Moved by Minerick, supported by McDonald, to increase Amy's salary from \$1475/month to \$1575. MOTION CARRIED**

Various options were discussed involving standard equipment and the play scapes or a combination of both. Some of the equipment had shipping dates 11-12 weeks out and some were at 6-8 weeks delivery. **The Board decided to wait until February or March to address the playground options as it is too late in the year to order now.**

Moved by Begarowicz, supported by Roell, to appoint Don Begarowicz as the Deputy Treasurer.

MOTION CARRIED 3/2

Moved by Roell, supported by Begarowicz, to appoint Nancy Reese as Deputy Clerk. MOTION CARRIED

The progress of the pavilion was discussed with possible completion in three weeks.

The Y-Motel does not know where the sewer connection is and would like help in determining the location.

Moved by Minerick, supported by Roell, to allow the purchase of three township "Red Books" for the trustees and the treasurer.

MOTION CARRIED

Julie: The township audit was completed on Thursday and it went very well. Julie made copies of the Open Meetings Act for all the Board to review as newer members may not be familiar with the OMA rules. **Moved by Minerick, supported by Roell, to purchase another laptop from Tech Solutions for the Deputy Clerk.**

MOTION CARRIED

Moved by D. Minerick, supported by Roell, to adjourn the 8/1/22 Regular Meeting at 7:12 PM.

MOTION CARRIED

Minutes Submitted By:

Date:

Cemetery Roof Repair
September Mtg Agenda

Assessor Annual Renewal
\$100/month increase

Approved

Playground Equipment
February or March Agenda

Deputy Appointments
Deputy Treasurer/D. Begarowicz
Deputy Clerk/N. Reese

Approved

PUBLIC COMMENT

Comments Opened: 6:57 PM
Comments Closed: 7:02 PM

Purchase of Red Books (3)

Approved

BOARD PRIVILEGE

Laptop Purchase \$939 *Approved*

ADJOURNMENT

7:07 p.m.









