

**SAGOLA TOWNSHIP BOARD
REGULAR MEETING
Sagola Community Bldg.
Monday, April 4, 2022**

MINUTES [APPROVED]

Don Minerick, Supervisor, called the meeting to order at 6:00 p.m.

Members Present: Clerk Julie Roell, Treasurer Rita Rotter, Trustees Terry McDonald, Mike Kroll, Supervisor Don Minerick

Members Absent: None

Add Business e) Pavilion Survey Poll, f) Twp. Millages. Moved by J. Roell, Supported by R. Rotter, to approve the amended agenda. MOTION CARRIED

No comments were offered.

Moved by R. Rotter, Supported by J. Roell, to approve the March 7, 2022, Minutes as written. MOTION CARRIED

Moved by J. Roell, Supported by R. Rotter, to pay special bills: Lortie Plumbing/Heating (\$180) FD garage furnace; Jake's R&R Tires (\$3640) FD tanker tires; CUPPAD (\$221) annual dues; ND Senior All-nighter (\$100); Bear Claw (\$783) recyclable bags; VISA (\$628) Deluxe general fund checks and all regular bills. MOTION CARRIED

No report from Rita.

Old 69 / Herzog was paved in 1985 with funds from G. Newberg and is a primary road. The county is allocating \$100,000 to the township that could be used for the Herzog Road project and we could get bids to finish off the last mile.

A retail marijuana shop would like to open in Sagola and would generate approx. \$56,000 in tax money for the township. The township might want to opt in allowing a marijuana shop to open in Sagola.

Terry read aloud a letter that was delivered to him criticizing Julie regarding the pavilion issue. Rita and Julie received similar letters. None of the letters were signed.

Amy reported two protests, four questions from taxpayers at the March Board of Review. She will be out taking photos soon.

Dan reported two page-outs in March with downed powerlines. The old tanker truck will be purchased by Breen Twp. New tires were put

CALL TO ORDER: 6:00 pm

ROLL CALL

All Present

AGENDA

Amended Agenda *Approved*

PUBLIC COMMENTS

Comments Opened: 6:01 PM

Comments Closed: 6:03 PM

MINUTE APPROVAL

Regular Meeting 3/7/22 *Approved*

OFFICIALS REPORTS

Clerk/Julie Roell

Regular/Special Bills

Approved

Treasurer/Rita Rotter

Supervisor/Don Minerick

Trustees/Terry McDonald

COMMITTEE REPORTS

Assessor/Amy Marinoff

Fire Dept./Dan Simonsen

on the new tanker. A DNR mutual aid agreement needs approval. The election of officers was held: Chief, Dan Simondsen; Asst. Chief, Rand Hruska; Sec.: Pam Jensen Fleming; Captain, Adam Simondsen; Treas/Lt: Cory Roell; Engineers: Chase Freeman, Andrew Fleming. Donovan Kuzak has applied to join the Fire Dept. Gundlach/Champion has donated Milwaukee power tools for the new rescue truck. **Moved by J. Roell, Supported by R. Rotter, to accept the F.D. election of officers, new FD member and approve the DNR mutual aid agreement.** **MOTION CARRIED**

Pam reported four zoning applications and mentioned the L-P addition. A planning commission meeting will be scheduled for May.

Don B. supplied a maintenance report which is included in these minutes. The Fire Dept. garage furnace was fixed. The exhaust was plugged.

Scott Nowack was present with several documents for Board approval in the upcoming sewer project. **Moved by D. Minerick, Supported by M. Kroll, to approve the Resolution authorizing publication of notice of intent to issue revenue bonds (sewage disposal system improvements).**

Roll Call Vote Ayes: Rotter, Roell, Minerick, McDonald, Kroll Nays: None RESOLUTION APPROVED

Zoning certification, number of users, adequacy of accounting system, and certification on small, minority & women’s businesses document was signed by the Supervisor.

Moved by D. Minerick, Supported by T. McDonald, to approve the Right-Of-Way Certificate. MOTION CARRIED

This certificate requires a corporate seal. Julie has a seal that is used for cemetery deeds and should be adequate. The township needs a permit to work on EL&S Railroad property. The permit will cost \$1500. There might be some problems with acquiring materials, especially the lagoon valves – everything is backed up. The project will go to bids as a complete project – no partial jobs. Rita asked for help in drafting a letter to sewer users indicating an increase in monthly fees. The township needs a Resolution to increase \$5/month this year, and \$5/month next year, or a total \$10/month increase in one year.

The Board reviewed all township Fund Revenues and Expenditures for the 2022-2023 fiscal year. **Moved by J. Roell, Supported by R. Rotter, to approve the Proposed 2022-2023 Fiscal Year Budget. The Approved Budget is included in these Minutes.**

MOTION CARRIED

Fire Dept./Dan Simondsen
Election of Officers, New Member,
DNR Mutual Aid Agreement
Approved

Zoning Adm./Pam Minerick

Maintenance/Don Begarowicz

BUSINESS

Coleman Engineering/S. Nowack
Resolution of Publication
Approved

Zoning certification, # of users,
Accounting system,
Minority/Women’s business
document *Approved*

Right-of-way Certificate
Approved

FY 2022-2023 Budget Approval
Approved

Moved by D. Minerick, Supported by J. Roell, to approve the General Appropriations Act for FY 2022-2023.

Roll Call Vote Ayes: Kroll, Minerick, Rotter, McDonald, Roell
Nays: None RESOLUTION APPROVED

Moved by D. Minerick, Supported by R. Rotter, to approve Northern Interstate Bank and Co-Vantage Credit Union as the township’s banking facilities. MOTION CARRIED

Moved by D. Minerick, Supported by J. Roell, to retain Grant Carlson as the township attorney. MOTION CARRIED

Moved by D. Minerick, Supported by J. Roell, to retain Sarah Kanitz, Lake MI CPA, as the township auditor. MOTION CARRIED

Moved by J. Roell, Supported by R. Rotter, to increase the mileage rate from .45/mile to .50/mile MOTION CARRIED

The pavilion location survey (poll) has been completed. The Sagola & Channing Post Office canisters, Facebook poll, petition sheets, and email responses totaled 79 votes for “Close to Hall”, 23 votes for “Old Hall Site”. Terry conducted an in-person door-to-door poll with Google map and additional site information as well as answering questions. He didn’t provide an exact count of the votes but estimated 90 responses with all but a few for “Old Hall Site”.

Moved by D. Minerick, Supported by T. McDonald, to renew the Fire Protection Millage for two years, 2023-2024, inclusive, raising \$56,574 in millage revenues.

Roll Call Vote Ayes: Roell, Rotter, Minerick, McDonald, Kroll
Nays: None RESOLUTION APPROVED

Moved by D. Minerick, Supported by M. Kroll, to renew the Ambulance Protection for two years, 2023-2024, inclusive, raising \$42,430 in millage revenues.

Roll Call Vote Ayes: Kroll, McDonald, Minerick, Roell, Rotter
Nays: None RESOLUTION APPROVED

Topics addressed included: playground equipment grants, survey results, pavilion orientation: north to south, east to west, compaction of soil at old hall site, inconvenience of use if pavilion is 80 feet from hall, build bathroom near pavilion.

A written FOIA request by Julie Dellies was read aloud, submitted and received by the Board. The request was for all documents regarding survey notices, materials, drawings, plans, and communications regarding the future pavilion.

General Appropriation Act
Approved

Township Banks / Northern Interstate, Co-Vantage
Approved

Twp. Attorney / G. Carlson
Approved

Twp. Auditor / S. Kanitz
Approved

Mileage Rate Increase / .50/mile
Approved

Pavilion Survey Poll

Millage Renewals
Fire: \$56,574 *Approved*

STAR: \$42,430 *Approved*

PUBLIC COMMENTS

Comments Opened: 7:24 PM
Comments Closed: 7:50 PM

FOIA Request Submitted by
J. Dellies
Pavilion Documents

Rita: Reporting for C-19 (SLRF) funding needs to be submitted by April 30th. There are three roles that have to be filled in order to complete the reporting: Account Adm., Point of Contact, Authorization for Reporting. One person can fulfill all the roles, but one other person should be involved. Julie volunteered to be a Point of Contact. She needs to create a log-in for this government account.

Julie: There is up to \$1000 in funds available to purchase a new laptop (E-Poll book) for elections. The current laptops are extremely slow and two of the USB ports are non-functional. We have to purchase and then request reimbursement. Julie will look into this.

In September, the Board unanimously voted to have soil boring samples close to the hall. **Moved by J. Roell, Supported by D. Minerick, to conduct soil boring near the hall and at the old hall site.**
MOTION CARRIED

Moved by J. Roell, Supported by D. Minerick, to adjourn the Monday, April 4, 2022, Regular Board Meeting at 7:57 PM.
MOTION CARRIED

Minutes Prepared By:

Julie Roell, Clerk

Date

BOARD PRIVILEGE

Soil Boring Samples / Old Hall Site
& near the current Hall

Approved

ADJOURNMENT 7:57 PM